

Union County Law Library Resources Board Minutes

March 1, 2023

Attending: Stephen Badenhop, Law Library Board Chairperson; Perry Parsons, Law Library Board Vice-Chairperson, Tina Owens-Ruff, Law Library Board Trustee; Melissa Chase, Law Library Board Trustee, Rebecca Pokorski Law Library Board Trustee, and Michael Rucker, Law Librarian and secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:00 pm at the Union County Law Library.

First order of business was the swearing in of Board Member Rebecca Pokorski to a full term on the Law Library Resources Board.

The next item on the agenda was the reorganization of the Law Library Resources Board. Chairperson Stephen Badenhop agreed to serve another term as Board Chairperson as did Vice Chairperson Perry Parsons. A motion to approve was made by Melissa Chase and seconded by Tina Owens-Ruff. The motion carried with a unanimous vote.

Next was a review of the minutes from the last board meeting held on October 26, 2022. A motion to approve was made by Rebecca Pokorski and seconded by Perry Parsons followed by unanimous approval.

The next order of business was a report from the Law Librarian in which it was reported that visitor statistics have remained relatively consistent with a slight decline during the winter months and that the deaccession and replacement purchases had been completed.

Next, Chairperson Badenhop offered a review of the financials and revenues for the Months of November and December 2022. This was followed by a review of the financials and revenues from January 1 of this year to the present date. It was reported that the Law Library has maintained a healthy bottom line with adequate financial reserves. He then presented for review and discussion the invoices incurred for November 2022 through February 2023. A motion to approve the invoices was made by Melissa Chase and seconded by Tina Owens Ruff and unanimously approved.

Under old business, it was reported that a suitable replacement had been found for the book cart that had been previously approved for purchase but was found to be lacking in quality and durability. The replacement purchase had been made and the new cart was now in service.

A discussion of new business began concerning the Support Works program that had been recently updated for the current year. It was reported that we currently purchase eight licenses and that they had all been successfully installed. It was suggested that a review be made among the various users of the program to ascertain the number of licenses needed in the future.

The next item under new business dealt with the purchase of a new computer for the Law Librarian's desk. Chairperson Badenhop reported that the various computers in use get replaced on a rotating basis and that the Law Librarian computer was next in the rotation. A quote for a new computer was presented to the Board for review. After review a motion to approve the purchase was made by Perry Parsons and seconded by Tina Owens-Ruff. The motion was unanimously approved.

The next item of new business dealt with a request which had been made by the Common Pleas Court for the purchase of the Domestic Relations Journal of Ohio. After discussion concerning the purchase, a motion to approve was made by Perry Parsons and seconded by Rebecca Pokorski. The motion carried with Board approval.

The next meeting of the Law Library Resources Board will be held with the exact date and time to be determined.

With the business of the Board concluded the meeting was adjourned.